

AIRC GREEN TEAM – MINUTES - Friday, 11/04/2011 – ERC Lounge – 5:30 – 6:30pm

Attendees: Carolyn R., Michelle N., Lucio R., Madana C., Chelsea H., Blanca F., Carolyn D., and Jessi F.

- Meeting times were discussed and we decided on **Wednesdays 1 – 2 pm.**
- Positions in the Green Team will be kept the same due to mutual agreement among the group members.
- The constitution needs to be updated. Therefore, each new member will read and sign. **Check email.**
- The Website needs to be updated with the minutes and other team documents. Will email Lucio about re: guidelines.
- Heal the Earth Review:
 - Schedule was okay, then Tom bailed. We put together a panel. The day of the event was smooth. Originally was scheduled late afternoon, but early in the morning Chris spoke. Should have foreseen class schedule conflicts. We will improve upon next time and have the keynote speaker mid/last of event or in other words at the peak time when everyone is there. People left around the time of the Discussion panel.
- Budget:
 - Money was not sent on time so AIRC spent money, so we need to reimburse the money. Carolyn R. and Blanca will work on this along with **updating the google budget** document next week when access is allowed. Since Tom was a no show we saved money. CSC will not pay for traveling and lodging.
 - California Native Plant Society gave a check to deposit, but we will give it back.
 - AIRC is owed for traveling and lodging.
 - Charge in an account for approximately \$1500. Need to do transfers. **-Blanca and Carolyn R. will take care of.**
- CSC Requirements
 - Done with event, so now what do we need to do?
 - After money is awarded in Spring, then we are interviewed
 - Final paperwork is due then
 - Go to meeting for funding
- Attendee Evaluation
 - "Good Handouts", "Good food", etc.
 - Now we need to do individual evaluations
- Powwow: **May 19th 2012.**
 - Refer to handout of Powwow meeting agenda: October 12, 2011
 - Discussed assignments and Green Team involvement.
 - We want to sponsor and support the event by assisting with the trash (Zerowaste), volunteer, and by having our own booth to talk about sustainability. Informational booth is free.
 - Will **contact Zerowaste** to learn how to recycle properly.
 - Other ideas for event: walki-talkies, biodiesel generators.
 - Vendors pay \$100- sales \$250-food sales<--- contact health dept.
 - We need to help raise funds for powwow to have tents, stage, ice, etc.
 - **Contact Adrian Dorris** in SOAR about the MCF. They have an event staff of 25 – 30 people.