

## **AIRC Green Team Minutes**

**March, 3rd, 2012**

Check in: Sustainability Office & SEC

- Michelle is waiting to hear back from the Sustainability Office about funding
- Carolyn R is in the process of contacting SEC for funding

Do we want to still ask the Environmental Studies Department & PROPS?

- Madana Is in the process of contacting Environmental Studies Department for funding
- Michelle is in the process of contacting PROPS for funding

Go over work plan & what everyone's tasks are

- Everyone is going to go over the Green Team task list & highlight what their tasks are and make a note of when the expected completion date is in their planner/ calendar
- Task list is a shared Google doc, anyone can create tasks or eliminate if need be

What booth items do we need & when do we need them by?

- Booth items that we need include: Brochure, student evaluations, & upcycled items
- Have these by date of the event

PROPS initiative & info from yesterday

- At yesterday's meeting with PROPS & ERC directors it was established that there will be an intern from every center trained by Shannon from PROPS
- Each Director is contacting one of their interns & forwarding them to Michelle to schedule a meeting so that next quarter we can have a commitment plan toward a sustainable office and eventually a way to train all the interns at their ERC orientations