

January 1, 2011 5:30 – 7:30
Lucio's Office

Meeting Minutes for CSC Event Proposal

Next meeting:

Lucio's office Tuesday February 8 @ 5:30 Cancelled

Lucio's office Tuesday February 15 @ 5:30

Attendees: Madana Cast, Carolyn Rodriguez (out sick), Michelle Neumann, Blanca F., Lucio Ramirez, Rebecca

Proposal Review

What we struggled with:

Repetition of words

Go over what everyone's is background for the AIRC

More info on past events of AIRC.

Liaison write up.

How is everything going to flow when put together.

More details could be added, more citations.

Formatting and style in the final.

Budget

Researching of Speakers assignment:

Lucio: Indigenous Environmental organizations. Different people. Look through conferences and pick and choose our keynote. Pull about 10 names with budgetary information, schedules.

Honorarium for speakers and workshop conductors.

Workshops

Ones that deal with students. To narrow it down: Option to survey people

Student Life

Supplies

Food

Number of workshops: about 4

Elements: air, earth, water, fire, food

Research ways to do the following: Madana

Minimize paper or better paper options

Class announcements. Programs at event: one large poster

Corn Pens, etc

Donations for goody bags ex. Green Peace (Rebecca)

Foods (Contact caterers)

Catered eco-friendly

Lunch Workshop

Next/ To Do:

Go over entire proposal next week.

Wait until next quarter to submit proposal.

Continue weekly meetings.

Email proposal parts. Print up and edit if there is time.

Will talk about creating the Budget

Next proposal deadline